

SHREE LEUVA PATEL TRUST B.B.A. MAHILA COLLEGE

ACADEMIC YEAR: 2021-22

IQAC MEETING

DATE: 19/08/2021

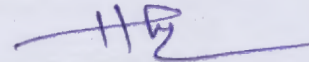
ON 19th of Aug. 2021, a meeting of IQAC committee is scheduled to be held in the principal's chamber at 12:00 noon. All committee members are requested to attend this meeting.

1. Review previous IQAC meeting.
2. Formation of various committees for students related activities.
3. Planning for admission process of BBA.Sem.1,3 & 5 as per the university guideline.
4. Plan to Preparation of academic calendar and preparing required action plan completion of syllabus, internal and Examination, Assessment work, assignments, declaration internal Exam results.
5. Discuss departmental activities and activities of sports, NSS, NCC, cultural, CWDC etc. for the overall development of students.
6. Plan for maintaining cleanliness throughout the campus and try for maximum students' participation 'Swachh Bharat Abhiyan.
7. Extending and enhancing the activities related to the library.
8. Analysis of previous year university result.
9. Career counseling centre for the students.
10. Anti-ragging awareness programme.
11. Proper arrangement of medical checkup for semester 1 students.
12. Any other matter with the permission of the chair.

Date: 19/08/2021

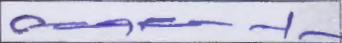

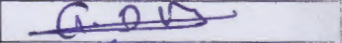

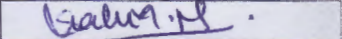
Place: Amreli




Hardik Malkan

Principal
PRINCIPAL/DIRECTOR
Shree Leuva Patel Trust
B.B.A. Mahila College - Amreli,

IQAC Committee Members

Name of Member	Designation	Signature
Mr. Mansukhbhai Dhanani, Managing Director	Member	
Mr. Hardik Malkan, Principal	Chairperson	
Ms. Dipali Goti, Assi. Professor	IQAC coordinator	
Mr. Gangera Sandip, Assi. Professor	Member	
Ms. Shah Mansi Assi. Professor	Member	

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ACADEMIC YEAR: 2021-22

IQAC MEETING MINUTES

DATE: 19/08/2021

MINUTES OF THE MEETING:

1. The principal welcome to all committee members. It was decided in the meeting that as per the discussion on the agenda of the IQAC meeting the work needs to be done during the term and to analyze of the IQAC meeting held in the previous year and the agendas remaining to be fulfilled regarding to the previous year IQAC meeting.
2. Discussion was held on the subject of formation of various committee related to the student development activities and institute development activities.
3. Prepare the plan for the admission process of BBA. sem. 1, 3, 5 as per university guidelines.
4. Proper plan of action for the completion of syllabus, internal and university examination, paper assessment work, assignments, declaration of internal exam results in time.
5. Students need to get exposure by participating in various departmental activities and sports, NSS, NCC, Cultural and CWDC Actives.
6. Discussion regarding maintenance of on-campus cleanliness, participation in 'Swachh Bharat Abhiyan' student hygiene proper sanitation and portable water facility.
7. Discussion on increasing the resources and engagement of the library.
8. Suggestion of analyzing the previous year university results.
9. The members of the Career Counselling Centre should up lift the students' progress.
10. Organize a seminar on Anti ragging awareness for the students.
11. Proper arrangement of medical checkup for the students of BBA Semester-1 as per university guideline.
12. The committees and departments need to submit action taken report of the term before the end of the term.

Date: 19/08/2021

Place: Amreli



Hardik Malkan

PRINCIPAL / DIRECTOR
Principal
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B.B.A. Mahila College - Amreli.

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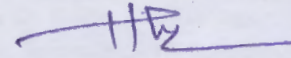
SHREE LEUVA PATEL TRUST B.B.A. MAHILA COLLEGE

ACADEMIC YEAR: 2021-22

IQAC MEETING MINUTES

Date: 12/01/2022

A meeting of the internal quality Assurance Cell (IQAC) of the college, regarding action taken report for first term is organized on 12/01/2022 at 11:30 AM in the principal's chamber. All the members of IQAC should remain present in the meeting.



Hardik Malkan

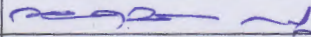
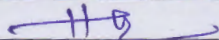
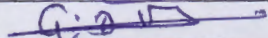
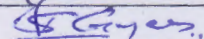
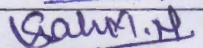
PRINCIPAL/DIRECTOR
Shree Leuva Patel Trust
B.B.A. Mahila College - Amreli.

Date: 12/01/2021

Place: Amreli



IQAC Committee Members

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Ms Shah Mansi Assi. Professor	Member	

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ACADEMIC YEAR: 2021-22

IQAC MEETING ACTION TAKEN REPORT

DATE:12/01/2022

DISCUSSION ABOUT ACTION TAKEN REPORT OF THE FIRST TERM:

1. The coordinator presented the review of previous IQAC meeting. The members are very happy with the overall performance of our college and after discussion some suggestions are given by them for quality improvement.
2. Various committees were formed by the principal regarding departmental activities, Sports, NSS, NCC, cultural and CWDC activities for overall development of the students.
4. The process of the admission of BBA. sem. 1, 3 & 5 were successfully conducted as per university guideline.
6. Prepared micro planning for the academic calendar and action plan under taken by the departments.. Feedback hand been taken from the students.
8. Remarkable activities had been organized under the committee of NSS, NCC, Cultural, Sports, CWDC etc. many departmental activities also assemble. Students also won many activities at district, inter college, university level respectively.
10. Students and the faculty members actively participated in social programs like the 'Swachh Bharat Abhiyan' and also participated enthusiastically in campus cleanliness programme.
12. Library resources were used by the faculty members for their research work and knowledge creation. Students have also used library resources for the academic purpose as well as knowledge creation purpose. College also purchased various textbook, journals and e-books for overall growth of the students as well as faculty members. Students acquire knowledge from various newspapers for competitive exam purpose.
14. The university results were analyzed subject wise and necessary discussions and suggestions were given by the Head of the department of each subject improve the results.
16. Faculty members and students participated in the education fair organized by the Government of Gujarat and valuable information regarding their respective careers.
18. Various activities were held under the career the counseling for the students were actively participated in such activities, A lecture organized on anti Ragging Awareness.
20. Medical checkup of BBA. Semester – 1 students had been organized as per university guidelines.
22. Successfully conducting internal exam as well as university exams and submission of internal marks to the university in accordance to the schedule provided.

Date: 12/01/2021

Place: Amreli

IQAC Committee Members



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